

CITY COUNCIL MEETING  
MAY 20, 2024  
7:00 P.M., CITY HALL

Pursuant to due call and notice, the City Council of the City of Eagle Bend, MN met in regular session on Monday, May 20, 2024 at 7:00 P.M., in the City Hall. Mayor Scott Johnson called the meeting to order at 7:00 P.M. Council Members present were Jason Nelson, Jaculyn Lorentz, Jim Kimball and Jessica Olson; absent: None. Also present were Kevin Hess, Clay Sandmeyer, James Gaida, Jeff Warren and Bryan Drown.

The Pledge of Allegiance was recited.

Following a brief review and discussion, (Action 24-05-62) Council Member Lorentz moved to approve the minutes of the April 15, 2024 Regular City Council meeting & the April 22, 2024 Special city council meeting as written, seconded by Council Member Nelson. Motion adopted unanimously.

Bills submitted for approval were reviewed. Following a question and answer period, (Action 24-05-63) Council Member Lorentz moved to approve the bills for payment as presented, seconded by Council Member Olson Motion adopted unanimously.

Liquor Store financial report for the month of April 2024 was presented to the City Council.

The Council was presented with a monthly report for April from the Todd County Sheriff's Office showing calls they handled during the month.

Bryan Drown from Bolton & Menk gave the council an update on the Phase 5 project. Bryan stated, the state legislative closed its session on Sunday night and didn't pass a bonding bill providing more money to PFA. Bryan presented the PFA Intended Use Plan a list of projects that are still in process from last year and new projects that are ahead of Eagle Bend on the PFA list. PFA has WIF grant money available but they needed to know how much they would get from the state to give amount of many projects they could fund. If the city wishes to continue at this time, the city would be taking a big chance as PFA funding is unknown. Projects statewide need to be certified by June 30, 2024 and PFA will then know how many projects ahead of Eagle Bend are being funded and how far their grant dollars will go. The best case scenario is after June 30, 2024 there is WIF funding available to Eagle Bend in the amount of \$1.437 million. The worst case scenario, council moves forward with this project at this time and the city doesn't get the grant funding from PFA and have to finance \$2.1 million over the next twenty years. Council member Kimball stated there's no way we can move forward with this and asked Bryan if we can wait for now. Bryan replied, yes the city can wait to award the winning bid until after we find out what happens with PFA. The only problem with that is we won't know from PFA until early July and the lowest bid would expire unless they would be willing to extent their bid but then they could also say they need to add in more do to cost changing in that time. Council member Olson said I think we have no choice but to wait at this time. Bryan stated he will get in touch with Blombeck and discuss their bid and what they will do. After more discussion the council decided to table this until funding from PFA is known.

Bryan also brought the lead service line inventory update. Bolton & Menk has looked through city records and sent a letter to residents not verified from records to identify the water service material. There are about 26 connections left to verify. Council asked would be easier we have someone from the city reach out to these residents. Bryan stated this is a service we provide but are finding out people don't always respond to a strange face and agreed it would work better if someone from the city would talk to these residents to get this missing information. Clay asked Bryan for a list of the residents and would be willing to go with Bryan to talk to these

residents. Bryan said he will keep the city informed when something changes but has no other information at this time.

City Administrator brought a credit card policy for the council's review. City Administrator stated the council approved getting credit cards last fall and that the city attorney drafted up this credit card policy. Council member Olson asked how many credit cards we are getting. City Administrator replied two, one with my name on it and one with Clay's name on it. Council member Olson asked about the Fire Department getting their own credit card. Clay stated anytime they would need it, he would be there. After further discussion (Action 24-05-64) Council member Kimball made a motion to approve the credit card policy, this motion was seconded by council member Olson, Motion adopted unanimously.

City Administrator presented having the credit card fees be put on the customer's credit card transactions actions. City Administrator presented the figures the city has made on the ATM machine and how much the city has lost in paying the credit card fees. City Administrator also stated he spoke with Globalpayments about updated contract to lower the credit card fee from 1.83% to 1.00%. After further discussion (Action 24-05-65) council member Lorentz made a motion to approve lowering the credit card fee to 1.00%. Depending on what additional costs apply, motion was seconded by council member Kimball, Motion adopted unanimously. The council may table putting the credit card fee on the customer at this time. Council member Olson requested that City Administrator further investigate the other charges that might apply.

City Administrator presented one zoning permit. This zoning permit was for a shed 30' wide X 72' long and 12' tall, this shed was to replace their existing shed. After further questions and review council member (Action 24-05-66) Kimball made a motion to approve zoning permit for James & Samantha Olson. This motion was seconded by council member Lorentz. Motion adopted unanimously.

City Administrator presented a one day liquor license for the Eagle Bend Fire Department. City Administrator stated, that the Fire Department wants to sell beer at Eagle Bend days and would need to be approved for a one day liquor license. City Administrator stated we can submit this license to the insurance company to get one day coverage. After further questions and discussion. (Action 24-05-67) Council member Lorentz made a motion to approve the Eagle Bend Fire Department a one day liquor license. This motion was seconded by council member Kimball, Motion adopted unanimously.

City Administrator was approached by the Fire Department, to inform him that they would be writing a grant through Source Well. After further questions and answers (Action 24-05-68) council member Lorentz made a motion to approve the Fire Department writing for this grant. This motion was seconded by council member Olson, Motion adopted unanimously.

Council member Olson presented a quote from Lakes Area & Safe Co for the liquor store. Council member Olson stated this safe would be used to keep the liquor store tills and pull tabs in. Council member Olson said the Fire Department would pay for half of the safe. (Action 24-05-69) Council member Kimball made a motion to approve the quote for the safe. This motion was seconded by council member Lorentz, Motion adopted unanimously.

Council member Lorentz brought up combining Jeff & Stacie Warren's parcels 33-0017100 & 33-0014600 into one parcel. After further discussion (Action 24-05-70) council member Nelson made a motion to approve combining both these parcels. This motion was seconded by council member Kimball, Motion adopted unanimously.

Clay brought up to selling the sweeper attachment and Grasshopper attachments. Clay stated we put \$1,100 into parts for the sweeper and it still doesn't work for our streets. As for the cabs, Clay stated the city would keep the

newer one but didn't need or have the space for all the cabs. After further discussion (Action 24-05-71) council member Nelson made a motion to sell the sweeper attachments and Grasshopper cabs. This motion was seconded by council member Kimball, Motion adopted unanimously.

Clay Sandmeyer brought up purchasing a rotary mower for the mini excavator. Clay stated this would be needed to maintain the sewer pounds. That the pounds are too steep to use a riding or push mower. That with this we would be able to reach the bottom of the banks and maintain them. Mayor Johnson asked City Administrator if we had the funds for this. City Administrator replied that we are tight with the budget but could purchase if it's was something we needed right now. Clay also asked about purchasing a ground leveler to help maintain our gravel alleyways. After further discussion (Action 24-05-72) council member Lorentz made a motion to approve both of these purchases. This motion was seconded by council member Nelson, Motion adopted unanimously.

Clay requested having the Siren batteries replaced. When the batteries were installed they had a life span of 5 years and that's coming up. After further discussion (Action 24-05-73) council member Lorentz made a motion to approve replacing the batteries for the Tornado Siren. This motion was seconded by council member Nelson. Motion adopted unanimously.

City Administrator updated the council on what the city attorney had to say about the THC/CBD ordinance. City Administrator stated there is nothing the city can do right now other than force the maximum distance if a business wanted to open up a business it would have to be, a certain distance from a school and church. The city couldn't charge a license fee like they do for Tobacco and Liquor.

City Administrator commented that roof is complete and thinks the crew did a great job and were efficient. City Administrator has been in talks with the League of MN Cities about paying for the insulation.

City Administrator presented the quotes for the ventilation system for the Fire Hall and City Hall. City Administrator reached out to this companies but they couldn't submit everything and the city should wait at this time.

City Administrator updated the council on the status of John Rauhcy's Trailer.

Some new business was brought up to the council, Henry & Ardith Ahrens water bill. Clay stated they left their garden hose open a little bit and didn't realize it. (Action 24-05-74) Council member Lorentz made a motion to approve forgiving part of the sewer bill. This motion was seconded by council member Nelson, Motion adopted unanimously.

City Administrator also brought up that Logan Nelson applied for the summertime help for mowing lawns. City Administrator stated we didn't post for this and doesn't know if we would need summer time help. Clay stated if the Phase project doesn't happen or is pushed back to mid-July we probably wouldn't need summer time help. The council decided to table this for the time being. City Administrator mentioned changing the city ordinance in regards to monthly council meetings. The council agreed this is something that should be changed. The council also discussed that June 17<sup>th</sup> city council meeting wouldn't work for everyone. After further discussion (Action 24-05-75) council member Lorentz made a motion to change the June 17<sup>th</sup> city council to June 18<sup>th</sup> at 6:00 pm. This motion was seconded by council member Kimball. Motion adopted unanimously.

Clay brought up having a community dumpster day. Clay stated the city of Bertha had three dumpsters available for citizens to throw away their old junk. The council asked Clay to look into this.

There being no further business to come before the City Council, (Action 24-05-76) Council Member Lorentz moved to adjourn at 8:31 p.m., seconded by Council Member Nelson. Motion adopted unanimously.

James R. Gaida  
City Administrator

Scott Johnson  
Mayor