

CITY COUNCIL MEETING  
APRIL 21, 2025  
7:00 P.M., CITY HALL

Pursuant to due call and notice, the City Council of the City of Eagle Bend, MN met in regular session on Monday, April 21, 2025 at 7:00 P.M., in the City Hall. Mayor Scott Johnson called the meeting to order at 7:00 P.M. Council Members present were Jason Nelson, Jaculyn Lorentz, Jessica Olson, and James Kimball; absent: none. Also present were, Clay Sandmeyer, Ashlee Nordlund, Andrea Voller, and Kevin Hess, Nick Stoecker, Twila Pierce, Cory Berg, Brad Lorentz, Lori Johnson, and Debra Myers-Myrum.

The Pledge of Allegiance was recited.

Following a brief review and discussion, (Action 25-04-54) Council Member Lorentz moved to approve the minutes of the March 17, 2025 Regular City Council Meeting and the April 10, 2025 Board of Review meeting as written, seconded by Council Member Nelson. Motion adopted unanimously.

Bills submitted for approval were reviewed. Following a question and answer period, (Action 25-04-55) Council Member Olson moved to approve the bills for payment as presented, seconded by Council Member Lorentz. Motion adopted unanimously.

City Administrator Nordlund informed the Council the city Attorney has the purchase agreement ready for the small section of land being transferred to Cory Berg. The city Attorney wanted to know what amount Mr. Berg was going to pay for this land. The Council felt Mr. Berg has already paid the city for the land by paying for the surveying and vacating the street. The Mayor instructed for the Administrator to contact the city Attorney to see what the city is able to sell the land for.

The Council reviewed the Workers Compensation quote in the amount of \$9,351.00 from the League of Minnesota Cities Insurance Trust which covers the period from March 12, 2025 to March 12, 2026. This is a decrease of \$3,581.00 (27.7%) over last year's premium. The main reason for the decrease is due to the gas rate changing from 7.06 to 3.89. After a discussion had ensued, (Action 25-04-56) Council Member Kimball moved to pay the quote of \$9,351.00 as presented, seconded by Council Member Lorentz. Motion adopted unanimously.

The Council was informed of the following donation that was made to the City of Eagle Bend: Val Atkinson in the amount of \$500.00 for the Eagle Bend Fire Department. (Action 25-04-57) Council Member Olson presented Resolution #25-09-741 "A Resolution accepting a donation to the City" and moved for its adoption, seconded by Council Member Kimball. Put to a vote, the following members voted in favor of this resolution; Lorentz, Nelson, Olson, and Kimball; against, none. Resolution #25-09-741 was duly adopted.

Minnesota Power sent an email stating they are waiting for the city to make decision on whether or not they are going to charge a franchise fee before moving forward with the franchise agreement. (Action 25-04-58) Council Member Lorentz moved to approve for the City to not charge a Franchise Fee, seconded by Council Member Nelson. Motion adopted unanimously.

MNDOT sent the quote for the Nelson Park signs that will be installed on the state highway in the amount of \$1,508 each. The price includes the posts and installation, which must be completed by MNDOT. MNDOT did offer a generic park sign in the amount of \$984 each, "however" the sign will only read "City Park", not Nelson Park. MNDOT requires the City to put a sign on 3<sup>rd</sup> Avenue SW for Nelson Park. City Administrator Nordlund received a quote of \$166.53 from M-R Sign Co., Inc. for the additional sign. After a brief discussion, (Action

25-04-59) Council Member Lorentz moved to approve the quote of \$3016.00 as presented, and the quote of \$166.53, seconded by Council Member Nelson. Motion adopted unanimously.

City Administrator is requesting Council approval to submit a Boost Fund application from Sourcewell to help cover the cost of the Nelson Park signs from MNDOT. Council Member Olson confirmed the Lions Club will donate money to the City for the Nelson Park signs, she will reach out to the Area Development Corporation, and the Kay Nelson Foundation for donations. (Action 25-04-60) Council Member Olson moved to approve the submission of the Boost Fund application from Sourcewell, seconded by Council Member Nelson. Motion adopted unanimously.

City Administrator received the purchase agreement for SJM Real-Estate LLC to convey the property by quit claim deed and without an agreement to provide a marketable title. The Attorney stated it appears the city acquired the property by tax deed and it is unclear whether the tax title has ever been cleared. The Attorney feels this agreement is in the best interest of the city. (Action 25-04-61) Council Member Lorentz moved to approve the Purchase Agreement as it was presented if the buyer approves, seconded by Council Member Nelson. Motion adopted unanimously.

As requested by the Council, Catalis Public Works & Citizen Engagement has extended the payment due date to May 1<sup>st</sup> 2025 for maintaining the city website. The Deputy Clerk also received a quote from Immense Impact, LLC, \$1,969.00, which includes transferring of content, annual subscription, and a one-time set up fee. Council asked for the Deputy Clerk to contact Immense Impact, LLC and verify what is included in the content transfer. After a brief discussion, (Action 25-04-62) Council Member Kimball moved to approve the quote of \$1,969.00 to \$2,319.00 from Immense Impact, LLC as presented, seconded by Council Member Olson. Motion adopted unanimously.

Twila Pierce presented the Council with a proposal for continued support to the office staff to ensure a smooth transition. The proposal tasks included helping with the City website, filing of property information, filing and updating records, and record retention. Twila Pierce stated she would like to continue to work with the Eagle Bend Area Development Corporation to set up a more active board and continue to be the liaison between the city and the local service organization. Twila stated she will work out of the museum but will come to the office to help as needed. Council Member Olson stated the Area Development Corporation is not part of the City deputy Clerk position. Council Member Kimball pointed out, it was fine for Twila to be the liaison, but ultimately if the organization wants something they should attend the

Council meetings, like every other organization. After a brief discussion, (Action 25-04-63) Council Member Kimball moved to approve the continuation of support from Twila Pierce for no more than 20 hours per month at \$25.00 per hour for the first month, and is to be reevaluated next month, seconded by Council Member Olson. Motion adopted unanimously.

Liquor Store financial report for the month of March 2025 was presented to the City Council which showed a net profit of \$1,861.22.

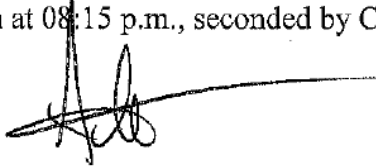
The Council was presented with a monthly report for March from the Todd County Sheriff's Office showing calls they handled during the month.

Street Department requests to purchase a small utility bucket for the mini-excavator for digging in gas lines. There are four gas line installs to complete this summer. The quote received was for \$1,467.00. (Action 25-04-64) Council Member Kimball moved to approve the quote of \$1,467.00, seconded by Council Member Lorentz. Motion adopted unanimously.

On behalf of the Fire Department, Clay Sandmeyer requests to purchase a steamer port gate valve. There are hydrants to rebuild and they will need the gate valve. The quote was for \$1,100.00. The gate valve goes on the steamer port and is used in an emergency situation so the water tower is not drained. (Action 25-04-65) Council Member Lorentz moved to approve the purchase of a steamer port gate valve of \$1,100.00, seconded by Council Member Nelson. Motion adopted unanimously.

Brad Lorentz wanted to ask when the abatement letters are going to be sent out as there are a few properties that need to be cleaned. One property mentioned was 502 Nelson Street. Council Member Lorentz stated pictures of properties were taken this past weekend and letters will be sent out soon.

There being no further business to come before the City Council, (Action 25-04-66) Council Member Olson moved to adjourn at 08:15 p.m., seconded by Council Member Kimball. Motion adopted unanimously.



Ashlee Nordlund  
City Administrator



Scott Johnson  
Mayor