

SPECIAL CITY COUNCIL MEETING
JUNE 18, 2024
6:00 P.M., CITY HALL

Pursuant to due call and notice, the City Council of the City of Eagle Bend, MN met in special session on Monday, June 18, 2023 at 6:00 P.M., in the City Hall. Mayor Scott Johnson called the meeting to order at 6:00 P.M. Council Members present were Jessica Olson, Jason Nelson, Jacelyn Lorentz, and Jim Kimball; absent: none. Also present was Clay Sandmeyer, Twila Pierce and James Gaida, Sara Oberloth, Sharon Notch, Deanna Hemmesch, Cory Berg.

The Pledge of Allegiance was recited.

Following a brief review and discussion, (Action 24-06-77) Council Member Lorentz moved to approve the minutes of the May 20, 2024 Regular City Council Meeting as written, seconded by Council Member Nelson. Motion adopted unanimously.

Bills submitted for approval were reviewed. Following a question and answer period, (Action 24-06-78) Council Member Nelson moved to approve the bills for payment as presented, seconded by Council Member Lorentz. Motion adopted unanimously.

City Administrator presented the month of May liquor store report.

The Council was presented with a monthly report for May from the Todd County Sheriff's Office showing calls they handled during the month.

Deanna Hemmesch presented a letter of support for the Hilltop Square project and Resolution #24-18-717. The letter of support affirmed that the city is in supported this project and for the resolution. This resolution waves gas, water and sewer connection fees. This will help the application gain points. Deanna stated the in the donation category of the application they were only 2 points away from the maximum points they could get for that category. After further questions and discussion council member (Action 24-06-79) Lorentz made a motion to approve both the letter of support and resolution #24-18-717. This motion was seconded by council member Nelson. Resolution #24-18-717 was duly adopted and motion adopted unanimously.

City Administrator presented the contract agreement between the city and Cory Berg. City Administrator stated the city attorney drafted this contract. Cory has had time to read and review the contract. City Administrator asked Cory Berg if he had any comments or questions about the contract. Cory said no, everything looks fine. City Administrator stated once this contract is approved and signed. The next step would be notifying Nyberg Surveying to do the legal descriptions. (Action 24-06-80) Council member Lorentz made a motion to approve this contract, this motion was seconded by council member Nelson. Motion adopted unanimously.

The 2023 city audit was presented by Sara Oberloh, CPA of Oberloh & Oberloh, Ltd. Sara went over the audit with the city council and there was no major findings. After further review and discussion (Action 24) council member Lorentz made a motion to accept and approve the 2023 Summary Financial Audit report as presented, seconded by council member Olson. Motion adopted unanimously.

The Council was presented with a Food Truck Lease Agreement between Jay and Stephanie Eckel and the City of Eagle Bend. This agreement identifies the terms and conditions for Jay & Stephanie Eckel to run a Mobile Coffee Shop on city property located at 200 Park Street West. The council was informed that the City Attorney drafted the contract. Following a brief discussion regarding what rental fee should be charged, (Action 24-06-81) Council Member Lorentz moved to approve the Food Truck Lease Agreement with Jay and Stephanie Eckel as presented with a monthly rental fee of \$100.00, seconded by Council Member Olson. Motion adopted unanimously.

The Council was presented with a donation request from Todd Wadena Community Corrections to help fund the year 2025 "Community Concern for Youth Program". The amount being requested from the City of Eagle Bend is \$541.00 which is an \$86.00 increase over the previous year's amount. Following a brief discussion, (Action 24-06-82) Council Member Kimball presented Resolution (#24-19-718) "Resolution authorizing participation with the Community Concern for Youth Program with Todd-Wadena Community Corrections", and moved for its adoption, seconded by Council Member Nelson. Put to a vote, the following members voted in favor of this resolution; Nelson, Olson, Lorentz, Johnson and Kimball; against, none. Resolution (#24-19-718) was duly adopted.

The Council was informed of the following donation that was made to the City of Eagle Bend Fire Department: Eagle Bend AA donated the amount of \$150.00 for the Fire Department. (Action 24-06-83) Council Member Lorentz presented Resolution #24-20-719 "A Resolution accepting a donation to the City" and moved for its adoption, seconded by Council Member Nelson. Put to a vote, the following members voted in favor of this resolution; Lorentz, Nelson, Olson, Kimball and Johnson; against, none. Resolution #24-20-719 was duly adopted.

The Council was presented with one Zoning Permit Application which follows:

1) William Gothmann & Jillian Kuschke wish to build a privacy fence and a deck on to their house. The fence will be new treated wood and will be maintained on both sided by the property owner. William and Jillian also asked to build a deck that would attach to the house. The deck would also be new treated wood for the material. (Action 24-06-84) Council member Lorentz made a motion to approve this building permit, this motion was seconded by council member Kimball. Motion adopted unanimously.

There being no further business to come before the City Council, (Action 24-06-85) Council Member Kimball moved to adjourn at 6:48 p.m., seconded by Council Member Nelson. Motion adopted unanimously.



James R. Gaida
City Administrator



Scott Johnson
Mayor